

operations **SUPERVISOR**

About Classical KING

Public radio is America's most wide-reaching, inclusive, equitable, and affordable path to classical music. Nearly 11 million Americans tune in to classical music on public radio each week. Thirty percent of people in the United States reported that in the last month they have listened to at least one hour of classical music either on public radio or other media.

There are documented physiological and psychological benefits to listening to classical music. Health researchers have discovered that listening to classical music **lowers blood pressure and reduces stress levels** in as little as 30 minutes. Seattle-based Classical KING serves as a beacon providing a place of calm, healing, and companionship to its thousands of listeners. Classical KING serves Seattle, Bellevue, and Greater Puget Sound region as a catalyst for the vitality of the entire regional arts community.



Classical KING strives each day to make classical music and the arts easily accessible while developing new diverse audiences for classical music. The station's seven-decade history and its unique legacy of leadership in the Seattle arts community enabled it to achieve an exceptional level of influence. Today, Classical KING is recognized as a regional treasure and an experienced, authoritative source of high-quality classical music and arts programming. In addition, the station engages young people with classical music in school, at home, and at specially designed events.

Classical KING operated as a commercial classical station until 2011 when it became a nonprofit classical public radio station. Founded in 1947 by radio pioneer and philanthropist Dorothy Stimson Bullitt, Classical KING is among the longest-running classical radio stations in the United States. Since transitioning in 2011, Classical KING developed a stronger nonprofit operating model with richer programming and a greater focus on member, donor, and community partnerships.

24**Total Staff****\$5.2M****Budget****11****Programming
Staff****15****Members**

on Board of Directors

16k+**Members + Donors**

cover 70% of annual budget

200k+**Weekly
Listeners**

Even in this short period of time, Classical KING successfully built a solid philanthropic base to support its operating budget. With over 200,000 weekly listeners, the Classical KING audience is as varied as their musical selections. Nearly 20 percent of listeners are under 35 and thousands are under the age of 11. The station has 8,300 weekly listeners who identify as disabled and over 40,000 who are people of color. More than 16,000 members are supporters of Classical KING, helping pave the way for a bright future and bring the richness of classical music to diverse audiences in the rapidly growing Puget Sound Region.



Programming and Community Outreach

Classical KING airs live and local concert broadcasts annually and supports more than 160 regional arts organizations with on-air, online, and onsite promotion, from the Seattle Symphony and Seattle Opera to the Seattle Youth Symphony Orchestra and Key to Change. The station offers broadcast performances of local concerts as well as opportunities for local musicians to perform on the signature Friday evening program Northwest Focus Live.

The Northwest Focus Concert Calendar curated by Classical KING offers listeners the opportunity to learn more about concerts and events to encourage them to deepen their involvement with classical music and the arts. Second Inversion is a weekly program dedicated to rethinking classical music and exploring the vast range of rich, diverse music in and related to the genre. Teachers and parents use Classical KING routinely to introduce children to the world of classical music and arts appreciation, and the station provides youth-centered programs to supplement this important work.

New Building and Historic Campaign

As of February 2020, Classical KING is located in a new 4,000 square-foot office space on the second floor of the Seattle Opera Administration Building on the Seattle Center Campus near the Space Needle. The station's new home at 363 Mercer Street transformed the existing shell space within the center into a dynamic suite of state-of-the-art broadcast studios, open offices, and collaboration spaces that integrates well with the neighboring Seattle Opera while creating a distinct identity for Classical KING.

To enhance engagement with the Seattle Opera, Classical KING broadcast studios are situated adjacent to the primary open stair: a prominent window from the Master Control Room engages visitors and provides on-air hosts welcome visibility and natural light. Live in-studio performances occur in an adjoining rehearsal studio shared with the Seattle Opera.

Mission

Classical KING will actively grow, diversify, and enrich the love of classical music in our community.

Vision

Expand our diverse community of listeners, performers, and supporters who understand and benefit from the powerful impact of classical music and the arts in our region.

Values

- Classical music should be accessible to all
- The arts are a critical component of every vibrant city
- K-12 art education to develop creativity, innovation, and lifelong appreciation of the arts
- Fiscally-responsible planning to achieve our vision

Diversity, Equity, and Strategic Priorities Toward 2025

Classical KING has already taken steps toward being a more inclusive organization, such as including pieces by women and/or performers and composers of color at least once per shift. The station has also hired the multitalented Dr. Quinton Morris, a professor of music at Seattle University who grew up listening to the station, as Artist-Scholar in Residence to create 10 to 12 programs featuring a range of composers of color.

Classical KING is committed to real and lasting change. To reach its short- and long-term goals, the station has a strategic framework that assumes significant annual revenue growth toward \$7 million toward 2028. As part of this framework, Classical KING will hold itself accountable over time by making diversity, equity, and inclusion a key strategic priority, developing a clear action plan with metrics to measure progress.



City of Seattle

Consistently ranked as a best place to live in the United States, Seattle (population 753,675) is the largest city in the Pacific Northwest and one of the most spectacular and diverse regions in the United States. Blessed with clean air and water and surrounded by stunning mountains, lakes, rivers, and forests, it is a marvelous place to visit and to call home. Seattle has a mild climate year-round, with very little snow in the winter and comfortable temperatures in summer. Seattle is one of the nation's fastest growing cities and enjoys a robust job and housing markets. For working families in the Seattle area, opportunities abound.

Some of the world's top companies and institutions started in Seattle and have major regional operations, including Amazon, Boeing, Costco, Microsoft, REI, and Starbucks. Seattle offers its residents the best of city and country recreation, including unrivaled museums, a symphony, a zoo, an aquarium, professional and college sports, and large annual film and music festivals. Fans of nature and outdoors will find excellent running, biking, hiking, camping, boating, and skiing in the city or nearby.



Operations Supervisor

We are seeking a dynamic and organized individual to join our team as an Operations Supervisor reporting directly to **Rory Lynch, Program Manager**. This position will play a pivotal role in ensuring the smooth and efficient functioning of our nonprofit classical radio station, Classical KING. This role supports our Program Manager and Chief Content Officer and involves overseeing various aspects of daily operations: managing production and programming schedules, working closely with our programming and technical teams to maintain the highest standards of content quality, and actively assisting with digital strategy and programming initiatives.

Qualifications

- Bachelor's degree in broadcasting, communications, or an arts-related field preferred.
- Previous experience in radio broadcasting, operations coordination, or a similar role preferred.
- Proficiency in audio editing software and familiarity with studio equipment preferred.
- Experience with database systems, project management and scheduling software preferred.
- Knowledge of classical music and a passion for public radio preferred.
- Strong organizational skills with the ability to multitask and prioritize in a fast-paced environment.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Ability to work flexible hours, including occasional evenings and weekends, as needed.

Responsibilities

The Operations Supervisor will have the following primary responsibilities:

- Coordinate daily operations of the radio station, including programming, scheduling, basic audio production, and board operation.
- Oversee the workflow for producing live and pre-recorded classical music programs. Ensure that all produced content meets the station's quality standards and adheres to regulatory guidelines.
- Maintain and update the station's broadcast schedule and playlist, ensuring accuracy and timeliness.
- Oversee the scheduling and allocation of production resources, including studios, equipment, and staff.
- Liaise with volunteers, staff, and management to ensure efficient workflow and adherence to station policies and procedures. Coordinate training and development opportunities for team members.
- Manage studio equipment, troubleshoot technical issues, and coordinate repairs with vendors and contractors as needed. Research and make recommendations regarding the acquisition of operating equipment.
- Maintain records and databases related to programming and production.
- Assist with fundraising efforts, stage management, event coordination, and customer service.
- Collaborate with the digital team to assist in the development and implementation of digital strategies and initiatives. Help support and drive the station's online presence, social media engagement, and digital content distribution.



Compensation and Benefits

The hourly pay range for this position is **\$36.00** to **\$38.50** depending upon experience. The Operations Supervisor will be based in Seattle at the Classical KING station.

Classical KING participates voluntarily in the Washington State Paid Family/Medical Leave program. Benefits include medical, dental, and vision insurance; employer-paid life and disability insurance; 401(k) program, paid time off including holidays, sick days, bereavement leave, and vacation; a relaxed, healthy, and joyful work environment.

Application

Send cover letter, resume, and professional references to

✉ hr@king.org



@ClassicalKINGfm Home of Classical Music in the PNW

98.1 FM ClassicalKING.org